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**THE DISTRICT OF COLUMBIA**

**BEFORE**

**THE OFFICE OF EMPLOYEE APPEALS**

_____	)	
In the matter of:	)	
	)	
Elizabeth Tutt-Proctor	)	OEA Matter No. J-0319-10
Employee	)	
	)	Date of Issuance: January 6, 2011
v.	)	
	)	
D.C. Superior Court	)	Administrative Judge
Agency	)	Wanda Jackson, Esq.
_____	)	
Elizabeth Tutt-Proctor, Employee, <i>Pro Se</i>		
Anne B. Wicks, Executive Officer		

**INITIAL DECISION**

PROCEDURAL BACKGROUND

Employee filed a petition with the Office of Employee Appeals (“OEA”) on June 7, 2010, appealing the D.C. Superior Court’s (“Agency”) decision to terminate her from her position as a Deputy Clerk 3. Employee’s termination was effective on September 25, 2009. An initial review of Employee’s appeal indicated that this Office may not have jurisdiction over her appeal because this Office does not exercise jurisdiction over the D.C. Courts. Therefore, on November 30, 2010, I issued an Order requiring Employee to address the issue of whether this Office had jurisdiction over her appeal. Employee was informed that she had the burden of proof regarding the issue of jurisdiction. The Employee was further informed that failure to respond to my Order could result in her appeal being dismissed for failure to prosecute. Employee’s response was due by close of business on December 15, 2010. Employee did not respond by the December 15, 2010 deadline and has not responded to date. The record is now closed.

JURISDICTION

The jurisdiction of this Office has not been established

ISSUE

Should this petition for appeal be dismissed?

FINDINGS OF FACT, ANALYSIS AND CONCLUSIONS OF LAW.

OEA Rule Section 622.3, 46 D.C. Reg. 9313 (1999) states that if a party fails to take reasonable steps to prosecute or defend an appeal, the Administrative Judge may dismiss the action or rule for the appellant. Failure to prosecute includes, but is not limited to submitting required documents after being provided with a deadline for such submission. By failing to submit a response to this judge's November 30, 2010 Order, Employee has failed to prosecute her appeal. Thus, this appeal is being dismissed for failure to prosecute.

ORDER

It is hereby ORDERED that the petition for appeal is DISMISSED.

FOR THE OFFICE:

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Wanda L. Jackson, Esq.  
Administrative Judge